

# NATIONAL DISABLED VETERANS GOLF CLINIC

FOR VETERANS WITH VARYING DISABILITIES • IOWA CITY, IOWA • [VETERANSOLFCLINIC.ORG](http://VETERANSOLFCLINIC.ORG)

Dear Clinic or Support Staff Applicant:

The 33<sup>rd</sup> annual National Disabled Veterans Golf Clinic (NDVGC) will be held at the Riverside Casino and Golf Resort in Riverside, Iowa, on Sunday, September 13 – Friday, September 18, 2026. All attendees will register on Sunday, September 13, 2026. This application is intended to collect preliminary information about individuals who may attend this year's program.

Please read all the information provided. If you feel you can meet the needs of the program and are interested in serving as clinic or support staff at the NDVGC, please return the following documents:

- Application
- Code of Conduct

To be eligible to attend the 2026 National Disabled Veterans Golf Clinic, both the Application and Code of Conduct must be submitted by June 5, 2026. Please ensure the application is completed in full and that you carefully review the entire Code of Conduct before signing, as all information is essential for consideration as a Golf Buddy. Please keep a copy of the completed application and code of conduct for your records.

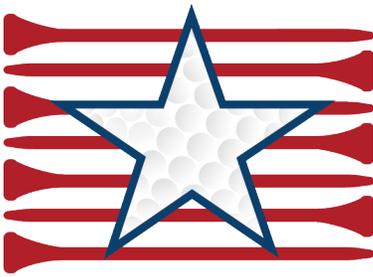
You will receive an email confirming we have received your paperwork. If you do not receive an email, please follow up with Nick Beelner regarding your paperwork submission immediately at [Nicholas.Beelner@va.gov](mailto:Nicholas.Beelner@va.gov) or (319) 358-5963.

You will receive notification in June 2026 on whether you have been selected to support as clinic or support staff.

## **What to Expect if Selected to Attend**

This will be an incredibly rewarding experience. You will be working and providing support to Veterans with profound disabilities. These include visual impairments, spinal cord injuries, traumatic brain injuries, limb loss, Parkinson's, multiple sclerosis, stroke, military sexual trauma, and others. To provide the best experience for the Veterans, we strongly encourage you to attend the entire program. Expect to work at least 40 hours and possibly in inclement weather (rain).

You will receive details about the NDVGC mobile app, which will provide clinic information as the program date approaches.



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**MEALS:** You will be provided with meals throughout the duration of your assignment. While we take considerable time and effort to address as many dietary restrictions and special diets as possible, we cannot guarantee we will be able to accommodate all of them.

**LODGING:** You will be provided with lodging during the clinic if you live more than 50 miles from Riverside, Iowa. To provide more Veterans with the opportunity to participate in the program, our office will assign you lodging (if applicable) and a roommate. If you have a roommate preference, please indicate that on your lodging form.

**TRAVEL:** It is your responsibility to get to Riverside, Iowa. **DO NOT** make any travel arrangements until you have been officially accepted to the 2026 NDVGC.

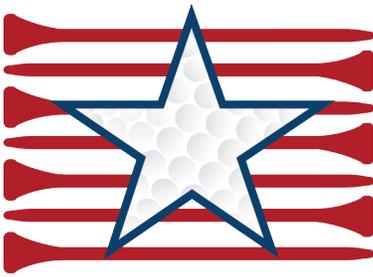
Local volunteers will be responsible for getting to the assigned venues daily.

## What Will Be Expected of You if Selected to Attend

- You **MUST** be able to meet the requirements identified for the area you will be assigned to.
- You **MUST** be on time and follow the rules and guidelines provided to you by the clinic and your assigned Lead(s).
- You **MUST** provide an email address.
- You **MUST** read, understand, and adhere to privacy rules and regulations.
- You **MUST** always conduct yourself in a professional manner. You are volunteering for a VA Federal Government/D A V program. You are representing these two organizations; therefore, drug use, inappropriate behavior, or harassment of any form will not be tolerated. We reserve the right to immediately remove anyone in violation.

## Additional Expectations for VA Government Employees

- Your supervisor **MUST** sign your application authorizing support for your attendance.
- Travel costs are not provided by the program. You will need to discuss your options for travel with your facility.
- You will be required to let us know if you are on official travel status, authorized absence, or annual leave.
- Lodging for employees is only available if the commute from your assigned duty station is more than 50 miles from Riverside, Iowa.



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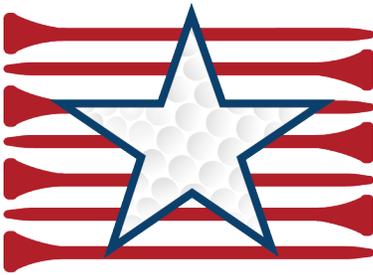
Consideration will only be given to those who return a complete application (5 pages must be returned; 6 pages for VA employees). Return your application to support by the June 5, 2026, deadline.

If you have to cancel, you must notify Nick Beelner as soon as possible.

If you have any questions or concerns, please feel free to contact Nick Beelner at [nicholas.beelner@va.gov](mailto:nicholas.beelner@va.gov) or at (319) 358-5963.

Sincerely,

Nick Beelner  
Director, NDVGC



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## 2026 National Disabled Veterans Golf Clinic (NDVGC) Clinic and Support Staff Application

Please send completed registration forms by **June 5, 2026**

to: Iowa City VA Health Care System

Attn: Veterans Golf Clinic

601 Highway 6 West

Iowa City, IA 52246-2208

or email to: [nicholas.beelner@va.gov](mailto:nicholas.beelner@va.gov)

### Applicant Information

Full Name:

*Last*

*First*

*M.I.*

Address:

*Street Address*

*Apartment/Unit #*

*City*

*State*

*Zip Code*

Cell Phone:

Date of Birth:

Sex:

Male

Female

Primary Email:

Secondary Email:

T-shirt Size:

SM

MED

LG

XL

2XL

3XL

4XL

Emergency Contact Name and Relation:

Emergency Contact Phone Number:

*Your contact information will only be used to contact you about pertinent information to the NDVGC.*

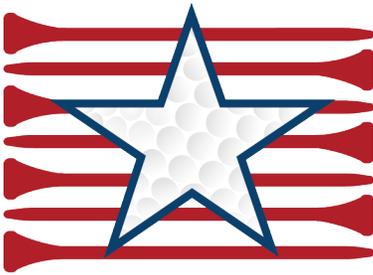
THIS EVENT IS PRESENTED BY



U.S. Department  
of Veterans Affairs



KEEPING OUR PROMISE TO  
AMERICA'S VETERANS



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## Clinic Staff Opportunities

**Alternative Activities (Monday 9/14 to Thursday 9/17):** Assists Veterans while navigating the alternative activities they are assigned to. These activities could include adaptive kayaking, chair yoga, disc golf, and water aerobics to name a few.

**Command Center (Saturday 9/12 to Friday 9/18 mandatory):** Assists Veterans and Volunteers by providing resources and information. Provides support for all issues throughout the golf clinic.

**Course Coordinator (Saturday 9/12 to Friday 9/18 mandatory):** Responsible for the flow of command for Volunteers, Team Leaders, and Logistics Leads at respective golf courses. Oversees operations at assigned golf courses.

**Golf Instructor (Monday 9/14 to Wednesday 9/16):** Provides instruction to Veterans with a variety of disabilities. Interactions could vary from one-on-one instruction to providing instruction to foursomes or other sized groups on either the driving range or while on the golf course.

Have you been a Golf Instructor at the NDVGC previously?                      No                      Yes

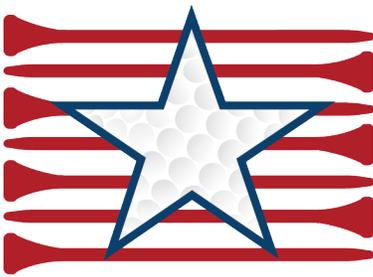
If no, please explain your qualifications to serve as a golf instructor (PGA or LPGA professional, highly skilled golfer, collegiate golfer, etc.):

**IT Team (Saturday 9/12 to Friday 9/18):** **Must be a VHA employee.** Assists with various IT processes throughout the golf clinic. These range from troubleshooting issues that arise to ensure IT resources are available (network access, printers, laptops, etc.).

**Logistics (Friday 9/11 to Friday 9/18 mandatory):** Responsible for flow of resources between the point of origin and the point of destination. Must be physically capable of lifting 50 pounds. Ability to operate golf carts, utility vehicles, pallet jacks, trucks, and trailers.

\*\*\*Are you comfortable driving a truck and trailer? NDVGC trailers range in size and can be over 30' long.                      No                      Yes

**Media Team (Sunday 9/13 to Thursday 9/17):** Assists with media objectives and completing tasks assigned to the team. This includes photography, videography, and writing to promote and highlight the golf clinic and the impact it has on the Veterans it serves.



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## Clinic Staff Opportunities

**Medical Team:** Must be a VHA employee, have a current MD, PA, ARNP, RN, LPN, DO, PhD, PsyD, or LCSW license, and BLS/ACLS certification to be accepted as this type of volunteer. Administers first aid or basic life support to stabilize the patient until emergency personnel have arrived and provides medical/mental health care throughout the golf clinic at assigned venues.

**Medical Clinic (days to be determined by Medical Director):** Assigned to the Medical Clinic at Riverside.

**Golf Course Medical (Monday 9/14 to Thursday 9/17 mandatory):** Assigned to specific team at various golf courses.

**Mental Health (Sunday 9/13 to Friday 9/18):** Provides on-call support for mental health issues that may arise.

**Rehab Team:** Assesses and treats rehab-related needs to include prosthetics and adaptive equipment/supplies.

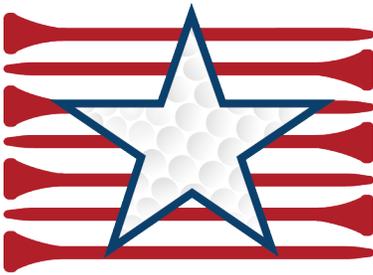
**Rehab Clinic (Monday 9/14 to Friday 9/18):** Must be a licensed PT, OT, PTA, COTA, Prosthetist, Chiropractor, or Massage Therapist within the VHA system. Assigned to the Rehab Room at Riverside for Physical Therapy, Chiropractic, Chair Massage, or Prosthesis.

**Golf Course Rehab (Monday 9/14 to Thursday 9/17 mandatory):** Must be a licensed PT, OT, PTA, or COTA within the VHA system. Assigned to a specific team at various golf courses to assess and treat rehab-related needs.

**Adaptive Golf Coordinator (Monday 9/14 to Thursday 9/17 mandatory):** Must be a VA employee with extensive experience working with Veteran populations served at the NDVGC, specifically as it pertains to golf. Assigned to a specific golf course to assist Veteran participants with profound disabilities in navigating the golf courses and participating in the golf programming throughout the clinic. This position also educates volunteers and support staff on how to assist Veteran on the golf course throughout the clinic.

**AGMD Consultant (Saturday 9/12 to Thursday 9/17 mandatory):** Must be a VA employee with Assistive Technology Professional (ATP) Certification (preferred). Assigned to a specific golf course to assess and fit Veteran participants for different types of adaptive golf mobility devices (AGMD) and orienting Veteran participants to the assigned AGMD.

**Team Leader (Saturday 9/12 to Thursday 9/17 mandatory):** Offers support and serves as the lead for Veterans assigned to their team. Responsible for all Veterans assigned to their team during golf activities.



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## Clinic Staff Opportunities

**Transportation (Saturday 9/12 to Friday 9/18):** Must complete required training to be accepted as this type of volunteer. Operates shuttles (buses, government vehicles, golf carts) between venues or between sites at the same venue.

**Government Vehicles:** Must be a VA employee, possess a valid driving license required for the number of Veteran passengers, and complete all government vehicle training. Provides transportation via government vehicle from hotel to hotel, airport to hotel, hotel to alternative activity venues, or any other routes deemed necessary.

**Golf Cart Shuttles:** Provides transportation via golf cart between sites at the same venue (i.e., hotel entrance to golf course, to and from event center for dinner).

### Other (please specify):

Alternative activities will be offered to Veteran participants after golf. Volunteers will be needed from 4pm to 7pm during the week to help run scheduled activities and provide support to participating Veterans.

**Are you willing to support all assigned Veterans at alternative activities after golf?** (If yes, the Alternative Activities Lead will contact you via email prior to the clinic to obtain your activity preference).

No

Yes

**What days are you able to commit to the golf clinic?** To provide the best and most consistent experience for the Veterans, we are encouraging commitment for the full clinic, which varies depending on the volunteer role selected.

Friday, September 11

Tuesday, September 15

Saturday, September 12

Wednesday, September 16

Sunday, September 13

Thursday, September 17

Monday, September 14

Friday, September 18

**Please select preferred golf course(s):** (subject to change)

Blue Top Ridge (Riverside)  
(Black and Blue Team)

Pleasant Valley (Iowa City)  
(Green and Purple Team)

Kalona  
(Yellow Team)

Elks Lodge (Iowa City)  
(Red Team)



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Is there any information you would like us to know about you?

## Lodging

If you live outside the direct commuting area (50 miles) of the NDVGC and need lodging, please indicate the nights you will need a room. **VA EMPLOYEES:** Lodging is only available if the commute from your assigned duty station is more than 50 miles from Riverside, Iowa.

Do you need lodging?                      No                      Yes

Room preference:                      Non-smoking                      Smoking

What nights will you need lodging:

Friday, September 11

Tuesday, September 15

Saturday, September 12

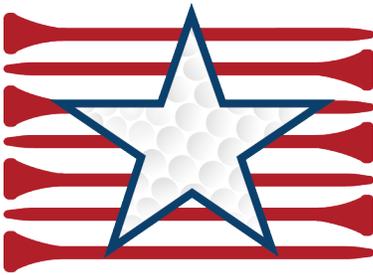
Wednesday, September 16

Sunday, September 13

Thursday, September 17

Monday, September 14

All attendees lodging with the Golf Clinic will be assigned a roommate. If there is someone you would like to room with, please indicate their name below:



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## VA Employees Only

What is your parent facility or duty station (CBOC, etc.)?

Are you attending with a Veteran or a group of Veterans? No Yes (please list below)

Do you possess any training or experience in the following specialties?

BROS	VIST	PT	PTA	OT	COTA	Prosthetist
Chiropractic	Massage Therapy	Rec Therapy	Social Work	Psychology		Psychiatry
LPN	RN	PA	ARNP	MD		

Please list any certifications that may be of use at the golf clinic (i.e., battlefield acupuncture, acupressure, tai chi, yoga, etc.):

Do you currently have any of the following that you can use/bring to the clinic if needed for your role?

VA issued laptop	VA issued cell phone #	Citrix/CAG remote access to the VA network
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What type of leave will you be requesting for the NDVGC? (check one)

LA - Annual Leave	RG - Official Government Travel	LN - No Cost Government Travel
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**All VA employees MUST provide supervisor approval for the application to be processed.**

Supervisor Name and Title:

Supervisor Signature:

Date:



2026

**NATIONAL DISABLED VETERANS GOLF CLINIC (NDVGC)  
RIVERSIDE RESORT, RIVERSIDE, IOWA**

PLEASE RETAIN THIS SHEET FOR REFERENCING

1. Privacy Act Information: I understand all officially journalized volunteers are covered under the *PRIVACY ACT, PUBLIC LAW 93-579*, that unlawful disclosure of patient related information to unauthorized individuals is against the law and the volunteer(s) is subject to a \$5,000 fine. (The words "unauthorized individuals" means anyone).
2. I hereby waive all claims to monetary benefits for services rendered as a volunteer worker on a "without compensation basis." I understand that this wavier applies only to compensation for specific services rendered in the Voluntary Service Program at the National Disabled Veterans Golf Clinic and has no relation to compensation for other services or benefits to which I may be entitled.
3. I understand that the National Disabled Veterans Golf Clinic has the right to terminate, at any time, my authorization to serve as a volunteer for unsatisfactory performance, unbecoming behavior/conduct, and /or for violation of established policy and/or procedures (38 U.S.C. 513).
4. Volunteers are responsible for:
  - a. Completing the application forms in full.
  - b. Carrying out the duties of their assignment under the direction of assignment supervisor.
  - c. Completing all required training prior to the *National Disabled Veterans Golf Clinic*.
  - d. Reporting for duty in a timely manner and being prepared for the assignment.
  - e. Wearing appropriate clothing to perform their assignment.
  - f. Contacting your assignment supervisor in advance if sick or otherwise unable to report for duty.
  - g. Reporting immediately to the *National Disabled Veterans Golf Clinic Medical Clinic* if injured while on assignment.
5. Please Note:
  - a. Accepted volunteers will be provided meals.
  - b. Accepted volunteers are expected to support the program and their assignment supervisors throughout their assigned shift.
  - c. Any pertinent clinic information can be obtained at the Command Center.
  - d. Lost and found is located at the Command Center.

## **NDVGC Code of Conduct Volunteer Agreement**

The National Disabled Veterans Golf Clinic is a Department of Veterans Affairs/Disabled American Veterans co-sponsored event. The program is an outreach of the Iowa City VA Health Care System and Veterans Integrated Service Network (VISN) 23. Compliance with VA regulations and policies by staff and volunteers is expected during this program. Possessing weapons, non-prescribed drugs, drug paraphernalia, non-performance of assignment, exhibiting disruptive, abusive or unbecoming behavior, and harassment of others in any form will not be tolerated and will result in immediate expulsion from this program and will affect future involvement.

The Department of Veterans Affairs and the Disabled American Veterans work to promote a safe environment for everyone involved with the program. Observing these policies will aid in our efforts for a safe program.

Any violations will be taken to the National Disabled Veterans Golf Clinic Director who will make the final decision on what action will be taken.

Acknowledgment of Volunteer Information Sheet/Code of Conduct  
Please return this form by June 5, 2026

I hereby certify that I have read and understand the above information. I also acknowledge that I have specifically read and understood the information regarding 1) The Right to Privacy Act, 2) Waiving Claim to Monetary Benefits, and 3) NDVGC Code of Conduct.

**SIGNATURE**

**DATE**

**PRINT NAME**

Please return signature page only and keep the rest of the information for your records to reference.